



# THE ENFIELD MONTESSORI SCHOOL

1325 ENFIELD STREET

ENFIELD, CT 06082

(860)745-5847

## Employment Application – Non-Teaching

This application is required for employment at the Enfield Montessori School. It should be completed and submitted to the school for a preliminary employment screening. No individual may be hired for a position without completing this process.

Applying for the position of: \_\_\_\_\_  Full-time  Part-time

Area of interest:  Toddler Program  Primary Classroom  Elementary Classroom  
 After Care  Administration

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Home Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Religious Affiliation: \_\_\_\_\_ Parish Name: \_\_\_\_\_ Parish City: \_\_\_\_\_

Are you a U.S. citizen?  Yes  No

Do you have teacher certification in the state of CT?  Yes  No Another state? \_\_\_\_\_

### Academic and Professional Education/Training

Level of Education	Name of Institution City, State	Areas of Concentration (Major Minor)	Degree of Certification
Elementary School			
Secondary School			
Undergraduate			
Montessori Training			
Graduate			

### Educational Work Experience

School, City & State	Grades	Subject(s) Taught	Dates	
			From	To
School: _____ City: _____ State _____			____/____/____	____/____/____

Educational Work Experience (continued)			
School, City & State	Grades	Subject(s) Taught	Dates
School: _____ City: _____ State _____			From _____/_____/_____ To _____/_____/_____
School: _____ City: _____ State _____			From _____/_____/_____ To _____/_____/_____

Administrative or Supervisory Experience			
School, City & State	Levels	Position	Dates
School: _____ City: _____ State _____			From _____/_____/_____ To _____/_____/_____
School: _____ City: _____ State _____			From _____/_____/_____ To _____/_____/_____
School: _____ City: _____ State _____			From _____/_____/_____ To _____/_____/_____

Non-Educational Work Experience (outside of the field of education, if any)			
Position	Employer with Address	Dates	
	Name: _____ Address: _____ City: _____ State: _____	From _____/_____/_____ To _____/_____/_____	
	Name: _____ Address: _____ City: _____ State: _____	From _____/_____/_____ To _____/_____/_____	
	Name: _____ Address: _____ City: _____ State: _____	From _____/_____/_____ To _____/_____/_____	

Professional Memberships	
Organization	Position Held
1.	
2.	
3.	

Personal and Professional References		
Name	Title/Relationship	Address
1.	Title: _____ Relationship: _____	Address: _____ City: _____ State: _____ Phone: _____
2.	Title: _____ Relationship: _____	Address: _____ City: _____ State: _____ Phone: _____
3.	Title: _____ Relationship: _____	Address: _____ City: _____ State: _____ Phone: _____

Please submit completed application and current resume via US mail to the school attention Cliona Beaulieu or via email to [CBeaulieu@EnfieldMontessoriSchool.org](mailto:CBeaulieu@EnfieldMontessoriSchool.org) to be considered for employment.